

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

June 21, 2016

The Richardson Bay Sanitary District Board of Directors met in Regular session on Wednesday, June 21, 2016. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Eklund at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: David Eklund, Jeff Slavitz, Sue Benvenuti, Ron Kosciusko

Board Members absent: None

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: Tom Gould, HDR Engineering

2. OATH OF OFFICE

The Oath of Office was administered by Recording Secretary/Notary Public, Paula Pfeffer for newly appointed Director Frank Trusheim. Director Trusheim will served the completion of Renton Rolph's term expiring in December 2017.

3. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order M/S Slavitz, Trusheim passed unanimously.

4. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

Deirdre McCrohan from The Ark Newspaper was present to observe.

5. PUBLIC HEARING ON PROPOSED INCREASE IN SEWER SERVICE CHARGES
RESOLUTION OF THE RICHARDSON BAY SANITARY DISTRICT AMENDING THE SCHEDULE OF FEES AND CHARGES OF THE DISTRICT FOR PROGRAMS AND FACILITIES PROVIDED BY THE DISTRICT

President Eklund announced and opened the Public Hearing. President Eklund then turned the presentation portion of the Sewer Rate Study over to Tom Gould, HDR Engineering.

Mr. Gould presented a PowerPoint presentation and explained the proposed rate adjustments for sewer services for a five-year period, how the rates were calculated and the reasons required for the increase the sewer rates. Mr. Gould explained that the proposed rates were designed to fairly and equitably recover the cost of providing sewer service from all customer classes in accordance with Proposition 218. Mr. Gould answered questions from the 5 constituents that were present for the Public Hearing; Priscilla Wanat, Barbara Rowe, Ron Zimmerman, Daren Wein and Ann Sorenson.

After the presentation the public testimony portion of the Public Hearing was opened by President Eklund. There were a few of more questions that were answered by Mr. Gould and District Manager Tucker.

President Eklund asked for a last call for protests and closed the public testimony portion of the Hearing.

District Manager Tucker announces the final number of protests: 29 protest letters were received by the District. Manager Tucker explained that the 29 protest letters received were not enough for a majority protest to exist.

The Board briefly discussed the sewer rate increase and President Eklund called for a motion to approve the Resolution #1369, Amending the Schedule of Fees and Charges of the District for Programs and Facilities provided by the District, M/S Slavitz, Kosciusko, the motion passed unanimously.

The new sewer rates are as follows:

For Single-Family residency from \$246 to \$390 for the fiscal year of 2016-2017

To \$527 for fiscal year 2017-2018

To \$658 for fiscal year 2018-2019

To \$737 for fiscal year 2019-2020

To \$826 for fiscal year 2020-2021

For Multi-family residential units from \$246 to \$267 for the fiscal year of 2016-2017

To \$360 for fiscal year 2017-2018
To \$451 for fiscal year 2018-2019
To \$505 for fiscal year 2019-2020
To \$565 for fiscal year 2020-2021

For Non-residential units from \$246 to \$390 per the fiscal year of 2016-2017

To \$527 for fiscal year 2017-2018
To \$658 for fiscal year 2018-2019
To \$737 for fiscal year 2019-2020
To \$826 for fiscal year 2020-2021

6. RESOLUTION OVERRULING PROTESTS TO AND CONFIRMING SEWER SERVICE CHARGES FOR THE FISCAL YEAR 2016-2017

The Board passed Resolution No.1370 M/S Slavitz, Trusheim the motion passed unanimously.

7. RESOLUTION PROVIDING FOR THE COLLECTION OF SEWER SERVICE CHARGES AND DELINQUENT SEWER SERVICE CHARGES FOR THE FISCAL YEAR 2016-17

The Board passed Resolution No.1371 M/S Kosciusko, Benvenuti the motion passed unanimously.

8. RESOLUTION FIXING AND APPROVING THE BUDGET FOR THE RICHARDSON BAY SANITARY DISTRICT FOR THE FISCAL YEAR 2016-2017

The Board passed Resolution No.1372 M/S Slavitz, Benvenuti the motion passed unanimously.

9. RESOLUTION OF THE RICHARDSON BAY SANITARY DISTRICT DETERMINING THE 2016-2017 APPROPRIATIONS LIMIT

The Board passed Resolution No.1362 M/S Kosciusko, Slavitz the motion passed unanimously.

10. CONSENT CALENDAR

The Consent Calendar was approved, M/S Benvenuti, Kosciusko, the motion passed unanimously.

11. FINANCIAL MATTERS

The financial matters were accepted, M/S Benvenuti, Slavitz, the motion passed unanimously.

12. SASM REPORT

Director Kosciusko reported on the May 19, 2016, SASM meeting:

- “ 1. The main topic for discussion at this meeting was the SASM Proposed 2016-2017 /budget. The proposed budget was % 31,5 more then last year. There were three items that merited attention;
- a.) \$71,000 for a truck and b.) a Personel increase of \$191,638 and c.)an Admistrative Service Fee of \$58,575 or a 28.9 percent increase over existing rates.
2. The truck is a special truck that replaces an eleven year old vehicle. The new vehicle will have a crane on the back to support pump station repairs. This represents a 217% increase in the equipment category.
3. The personel increase if for hiring a senior level engineer for SASM for the duration of their modifications. There was some talk of making this person available to member agencies in support of their projects.”
4. The Administrative service fee was \$58, 575 at 28,9%. President Lou Kious negotiated this down by \$31,467. The overall service fee for Mill Valley will \$229,462. We are supposed to get a breakdown of this number before the next meeting.
5. Overall the justification for the increases seemed valid. There was a number of questions and comments from all who attended. “

13. LAFCO

- 1. Marin Local Agency Formation Commission – Political Subdivision of the State of California 2013/14-2017/18 Study Schedule
- 2. Notice of Legislative Committee and Agenda – May 24, 2016

Informational only

14. MANAGER'S REPORT

A. District Collection System Operations

1. Pump Stations

- a) All District Pump Stations are operating smoothly.
- b) Annual maintenance on the pump station transfer switch by Asco has begun. Two new display screen need to be purchase for repairs.

2. Line Maintenance

- a) There is no SSO to report this period.
- b) Roto Rooter has begun the Annual Cleaning Program in Section B. Completion date should be sometime in July 2016.

B. General District Operations

- 1) All other district operations are running smoothly.
- 2) Estimated cost for new truck purchase has been received. All 3 estimates were the same price \$34,518.65. New Truck purchase as approved by the District budget will be ordered in July 2016.
- 3) Infrastructure Charge Adjustment for July 1, 2016 will increase 3.5% from \$9,436 to \$9,769.

15. NEW BUSINESS/INFORMATIONAL ITEMS

16. ADJOURNMENT

The motion to adjourn the meeting at 5:14 p.m. was approved unanimously, M/S Trusheim, Kosciusko.

Reviewed by _____

APPROVED _____
President

Secretary