

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RICHARDSON BAY SANITARY DISTRICT

November 22, 2016

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, November 22, 2016. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Eklund at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: David Eklund, Jeff Slavitz, Sue Benvenuti, Frank Trusheim, Ron Kosciusko

Board Members absent: None

District Staff present: Johnny Tucker, District Manager  
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order M/S Benvenuti, Trusheim passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

Deirdre McCrohan from The Ark Newspaper was present to observe. No members of the public were present.

4. CONSENT CALENDAR

The Consent Calendar was approved, M/S Kosciusko, Trusheim the motion passed unanimously.

5. OLD BUSINESS

a. Policy Manual Review

The Board of Directors will review the District's current Policy Manual as well as the Policy and Procedure manual from Sanitary District #5 for discussion at the January 17, 2016 meeting.

b. Website Review

Ad Hoc Website committee requested a meeting with Bryan Larkin of Larkin Web Consulting to go over proposed changes to the website. Manager Tucker will contact Mr. Larkin to set up a meeting.

6. FINANCIAL MATTERS

The financial matters were accepted, M/S Trusheim, Slavitz the motion passed unanimously.

7. SASM REPORT

Director Kosciusko reported on the October 20, 2016, SASM meeting:

- “1. I attended this meeting as backup for Frank Trusheim .
2. The main item on the agenda concerned the solid waste hauling contract. There were discussions about the categories and how the hauling agreement decision was made. I asked Mark, prior to the meeting, why they did not include Best and Final Offer (BAFO) requirements. He stated that it would not have had any effect on the outcome of the decision and might be a distraction. The contract will be awarded to Novato based on scoring criteria published with the RFP. Discussion also indicated that Novato Dispersal Service was an experienced hauler and the board did not like the idea that Mill Valley was starting out in this line of business and would not be familiar with the regulatory requirements. There would be no CPI increases for 5 years. Mark was requested to review the bid with their representative to see if can reduce costs further.
3. There was a representative of Marin Refuse at the meeting and said he understood the board’s decision and there were no hard feelings.
4. I brought the issue of mercury in the water. I said that , in the future, if we were to eventually use this grey water from our plants as drinking water we would have to have a way to filter out mercury. I reviewed this with Mark prior to the meeting and he said currently there was no way to filter out mercury yet. He advised that they had undertaken an effort with dental offices and that their initiative had resulted in bringing down the mercury element and had statistics from the past effort. President Kious requested Mark to look into the current technology to see if there were any filters that were in development and to also see if SASM should survey the dentists in our district again and ask for compliance with disposing of the fillings using other means.”

8. JOB DESCRIPTION DISCUSSION

After some discussion regarding the format and content of the job descriptions the Board agreed table the discussion until January 17, 2016 meeting for further review. This item will be moved to “Old Business”.

9. MANAGER’S REPORT

A. District Collection System Operations

1. Pump Stations
  - a) All District Pump Stations are operating smoothly.
2. Line Maintenance
  - a) There are no SSO’s to report this period.

B. General District Operations

- 1. All other District Operations are running smoothly.
- 2. McKegney Green Renovation Project – Manager Tucker made mention to the Board that if the Town of Tiburon decides to not use the Reclaim Water to water McKegney Green and only uses it to water the South Knoll area that the cost for the District to produce the reclaim water would not decrease. The water will still need to be treated with the same amount of sodium hypochlorite. There would be no cost reduction for the Town of Tiburon. The cost would most likely increase to offset the cost of chemicals to produce the Reclaim Water to water only South Knoll.

9. NEW BUSINESS/INFORMATIONAL ITEMS

10. ADJOURNMENT

The motion to adjourn the meeting at 5:24 p.m. was approved unanimously, M/S Slavitz, Trusheim.

Reviewed by \_\_\_\_\_

APPROVED \_\_\_\_\_  
President

\_\_\_\_\_  
Secretary