

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

August 15, 2017

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, August 15, 2017. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by Secretary Trusheim at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: Frank Trusheim, Sue Benvenuti, David Eklund, Ron Kosciusko

Board Members absent: Jeff Slavitz

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order M/S Eklund, Benvenuti passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

No members of the public were present.

4. CONSENT CALENDAR

The Consent Calendar was unanimously approved as amended, M/S Benvenuti, Eklund.

5. OLD BUSINESS

a. Policy Manual Review

Director Kosciusko informed the Board that he is still working on the next phase of the policy manual and hopes to have it ready by the September meeting.

b. Job Descriptions

No discussion

c. GRAND JURY REPORT: The Budget Squeeze: How Will Marin Fund Its Public Employees Pensions?

The Board revised the response letter to the Grand Jury's 3 recommendations of their report, M/S Kosciusko, Benvenuti.

6. FINANCIAL MATTERS

The financial matters were accepted, M/S Eklund, Kosciusko the motion passed unanimously.

7. SASM REPORT

1. Director Trusheim reported that the July 20, 2017 meeting was cancelled.

2. SASM Sewer Leak Update

Manager Tucker explained that the SASM force main from Salt Works and Trestle Glen Pump Stations had failed on July 22, 2017 at about 11:30 p.m. on Belvedere Drive, Mill Valley. Maggiora and Ghilotti was contacted to dig out the area of the leak. Roto Rooter and Roy's Sewer Service were used to pump out the sewage. Nute Engineering was also called out to provide guidance, analysis of the failure and recommendations for the repair. All RBSD staff was on site to assist.

9. MANAGER'S REPORT

A. District Collection System Operations

1. Pump Stations

a) All District Pump Stations are operating smoothly.

2. Line Maintenance

a) There are no SSO's to report this period.

B. General District Operations

1. Staff contacted CalPERS Office of Stakeholders Relations. They have agreed to send a CalPERS Representative at attend an RBSD meeting on either September 19 or October 17 at 10:30 a.m. to discuss RBSD's pension plan.

The Board agreed to the September 19, 2017 date and will change the Board meeting time to 10:30 a.m. instead of 4:00 p.m.

2. All other District Operations are running smoothly.

3. Staff Safety training subject for the month was Ergonomics.

10. NEW BUSINESS/INFORMATIONAL ITEMS

No new business

11. ADJOURNMENT

The motion to adjourn the meeting at 5:11 p.m. was approved unanimously, M/S Benvenuti, Eklund.

Reviewed by _____

APPROVED _____
President

Secretary