

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

December 20, 2016

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, December 20, 2016. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Eklund at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: David Eklund, Jeff Slavitz, Sue Benvenuti, Frank Trusheim, Ron Kosciusko

Board Members absent: None

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order M/S Slavitz, Trusheim passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

No members of the public were present.

4. CONSENT CALENDAR

President Eklund requested that the Minutes of the Regular Meeting – November 22, 2016 be removed from the Consent Calendar for comments. President Eklund stated that in regard to the SASM report regarding mercury in the water that he had been to the dentist and asked about the use of mercury at the dental office. His dentist does not use mercury any longer.

President Eklund also wanted to get a clearer understanding of the reclaimed water issue with the Town of Tiburon that was discussed in the Manager's Report. Manager Tucker explained that the Town of Tiburon's, McKegey Green

Renovation Project called for the Town of Tiburon to look into an alternative option for watering the field. Currently, the Town uses reclaimed water that is purchased from RBSD. The water has too much sodium for the new type of grass that may be installed. RBSD is unable to change the amount of sodium in the reclaimed water. The Town is still interested in using RBSD's Reclaimed Water to water only the South Knoll area. Manager Tucker explained to the Town of Tiburon's Department of Public Works that even though less reclaimed water would be used, to water only the South Knoll, that the price could possibly remain the same. The amount of chemicals used to produce the reclaimed water would still be relatively the same.

The Consent Calendar was approved, M/S Slavitz, Benvenuti the motion passed unanimously.

5. OLD BUSINESS

a. Policy Manual Review

The Board of Directors will review the District's current Policy Manual as well as the Policy and Procedure manual from Sanitary District #5 for discussion at the January 17, 2017 meeting.

b. Website Review

Manager Tucker will schedule a meeting with Bryan Larkin of Larkin Web Consulting to go over proposed changes to the website.

c. Job Descriptions

There was no discussion.

6. FINANCIAL MATTERS

The financial matters were accepted, M/S Trusheim, Slavitz the motion passed unanimously.

7. SASM REPORT

Director Trusheim reported on the November 17, 2016, SASM meeting:

- “1. New SASM Senior Civil Engineer Tom Levin will start on November 28th, 2016.
2. Majority of the meeting reviewed the Odor Control progress, process and the Carollo contract extension (additional 3 months) to engineer the appropriate OC solution and bids.”

8. MANAGER'S REPORT

A. District Collection System Operations

1. Pump Stations

a) All District Pump Stations are operating smoothly.

2. Line Maintenance

a) There are no SSO's to report this period.

B. General District Operations

1. All other District Operations are running smoothly.
2. The County of Marin has distributed a list for the 2017 Road Resurfacing Project – South Region. RBSD streets that are subject to the resurfacing project are Belvedere Drive, Carlotta Circle, and Milland Drive. District Staff will TV all affected area to determine if any sewer work will need to be completed before the resurfacing project. Manager Tucker will report back to the Board once the TV work has been completed.

9. ROTATION OF OFFICERS

RBSD Board accepts nominations for and elects officers to the following positions, which take effect at the January 17, 2016 meeting: 1. President, 2. Secretary, and 3. Finance Officer.

The following officers were nominated for the rotation;

1. President – Jeff Slavitz, M/S Benvenuti, Trusheim,
2. Secretary – Frank Trusheim, M/S Kosciusko, Slavitz
3. Finance Office – David Eklund, M/S Kosciusko, Trusheim

The motions passed unanimously.

The SASM Commissioners will remain the same with Frank Trusheim as the RBSD Commissioner and Ron Kosciusko as the RBSD Alternate Commissioner. No action was taken or required – informational only.

9. NEW BUSINESS/INFORMATIONAL ITEMS

Director Kosciusko shared with the Board an article from the Marin IJ - Public Pension plans have become an abuse. Manager Tucker informed the Board that the District is not part of the Marin County Pension Plan and that the District is part of CalPERS. Director Kosciusko made mention that the Board should consider adding a second tier to the retirement plan for new hires. Manager Tucker explained that it had already been set up by the Board.

Director Kosciusko inquired as to when the District would start its budgeting process. Manager Tucker explained that the an Ad Hoc Committee would be appointed and that the Board should be able review the Budget at the May 16, 2016 meeting and approve the Budget at the June 20, 2017 meeting.

10. ADJOURNMENT

The motion to adjourn the meeting at 5:11 p.m. was approved unanimously, M/S Slavitz, Kosciusko.

Reviewed by _____

APPROVED _____
President

Secretary