

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

February 16, 2016

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, February 16, 2016. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Rolph at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: Renton Rolph, Jeff Slavitz, Sue Benvenuti, Ron Kosciusko, David Eklund

Board Members absent: None

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: Kathryn Harris of Perotti & Carrade, CPA's

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order, M/S Slavitz, Eklund, passed unanimously.

3. PRELIMINARY DRAFT AUDITED FINANCIAL STATEMENTS FOR THE YEARS ENDED JUNE 30, 2015 – PRESENTED BY PEROTTI & CARRADE, CPA FIRM

Kathryn Harris of Perotti & Carrade, attended the meeting to answer question from the Board regarding the RBSD draft audit. Mrs. Harris explained that they were still waiting on the SASM audit draft to be completed. SASM has not received the GASB 68 actuarial regarding pension liability, so the draft audit for RBSD is still incomplete. Once the SASM audit draft is completed and reviewed by Perotti & Carrade, Mrs. Harris will return and review the final draft with the Board.

No action was taken.

4. CONSENT CALENDAR

The Consent Calendar was approved, M/S Slavitz, Benvenuti, the motion passed unanimously.

5. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA
Deirdre McCrohan from The Ark Newspaper was present to observe. No other members of the public were present.
6. FINANCIAL MATTERS
The financial matters were accepted M/S Benvenuti, Kosciusko, the motion passed unanimously.
7. SASM REPORT
The January 21, 2016 SASM meeting has been cancelled.
8. LAFCO
 1. Notice of Regular Meeting and Agenda – February 11, 2016
 2. Notice of Special Meeting and Agenda – February 17, 2016
9. MANAGER’S REPORT
 - A. District Collection System Operations
 1. Pump Stations
 - a) All District Pump Stations are operating smoothly.
 2. Line Maintenance
 - a) There are no SSO’s to report this period.
 - B. General District Operations
 - a) All other district operations are running smoothly.
10. NEW BUSINESS/INFORMATIONAL ITEMS
 1. Director Kosciusko requested that a new agenda item titled “Old Business” be added to the regular monthly agenda. The Board agreed and District staff will comply with the request.
 2. Director Kosciusko requested that Director Stipend Policy be placed on the March 15, 2016 agenda, Directors’ Slavitz and Benvenuti agreed.
11. ADJOURNMENT
President Rolph motioned to adjourn the meeting, Secretary Slavitz seconded, and all were in favor, the meeting ended at 5:13 pm.

Reviewed by _____

APPROVED _____
President

Secretary