

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

February 27, 2018

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, February 27, 2018. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Trusheim at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: Frank Trusheim, Sue Benvenuti, David Eklund,
Ron Kosciusko

Board Members absent: Jeff Slavitz

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

Director Kosciusko requested that the agenda order be changed by moving Item #5, Old Business to Item# 9.

The motion to accept the change in the agenda order M/S Kosciusko, Benvenuti, passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

No member of the public were present.

4. CONSENT CALENDAR

The Consent Calendar was unanimously approved as amended, M/S Eklund, Benvenuti.

5. OLD BUSINESS

a. Policy Manual Review

The Board reviewed and discussed a portion of Section 2 “Personnel Policies and Procedures” of the revised policy manual. The Board will continue to review the remaining portion at the next Board meeting.

6. FINANCIAL MATTERS

The financial matters were accepted, M/S Kosciusko, Eklund the motion passed unanimously.

7. SASM REPORT

1. SASM Meeting for January 18, 2018 – report by Frank Trusheim
2. SASM Meeting for February 15, 2018 – report by Ron Kosciusko

8. MANAGER’S REPORT

A. District Collection System Operations

1. Pump Stations

- a) All District Pump Stations are operating smoothly.

2. Line Maintenance

- a) There was one SSO to report this period. It occurred 1/29/18 and was approximately 500 gallons. I have attached the copies of the electronic reporting done to the state.

B. General District Operations

1. All other District Operations are running smoothly.
2. Staff Safety training subject for the month was Sexual Harassment.

9. NEW BUSINESS/INFORMATIONAL ITEMS

Nothing to report

10. ADJOURNMENT

The motion to adjourn the meeting at 5:17 p.m. was approved unanimously, M/S Benvenuti, Eklund.

Reviewed by _____

APPROVED _____
President

Secretary