

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

July 19, 2016

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, July 19, 2016. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Eklund at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: David Eklund, Jeff Slavitz, Sue Benvenuti, Ron Kosciusko, Frank Trusheim

Board Members absent: None

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order M/S Benvenuti, Slavitz passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

No members of the public were present.

4. CONSENT CALENDAR

The Consent Calendar was approved, M/S Slavitz, Kosciusko, the motion passed unanimously.

5. OLD BUSINESS

a. Policy Manual Review

The Board voted unanimously to review the Policy Manual and appointed an AD HOC Committee consisting of Director Kosciusko, President Eklund and District Staff, M/S Trusheim, Slavitz.

- b. Appoint SASM Alternate Commissioner and RBSD Finance Officer
Director Kosciusko informed the Board that he would like to step down as the SASM Commissioner and become the Alternate Commissioner. Director Kosciusko suggested that Director Frank Trusheim replace him as the SASM Commissioner. Director Trusheim accepted the position.

Director Slavitz suggested Director Trusheim as the new Finance Officer to replace President Eklund.

The motion to appoint Director Trusheim as SASM Commissioner and Finance Officer and Director Kosciusko as the Alternate SASM Commissioner, effective August 1, 2016, was approved unanimously, M/S Slavitz, Benvenuti.

- c. Salary Policy Review
After some discussion the Board agreed that the Salary Policy Review should be included with the Policy Manual Review. No motion required.
- d. Website Review
As a result of the Marin County Civil Grand Jury Report regarding web transparency the Board voted unanimously to have Director Kosciusko and Director Slavitz review the website, M/S Benvenuti, Trusheim.

6. FINANCIAL MATTERS

The financial matters were accepted, M/S Slavitz, Trusheim the motion passed unanimously.

7. SASM REPORT

Director Kosciusko reported on the June 16, 2016, SASM meeting:

- “1. The meeting had some items of interest included in the analysis of SASM Board Member compensation; See item 3, Attachment 1 for a restated Exercise of Joint Powers agreement (of which Forrest Morphey signed as Secretary of RBSD) as of January 27, 2000.
2. The SASM staff made a recommendation that SASM Board Members compensation should be initiated by the respective Boards. Subsequent discussions included comments from some working members that in order to devote time to attend meetings with engineers and project managers, they would be giving up to much income. The result of the vote was for a \$100 per meeting compensation by SASM. Terms of the vote were to be dealt with at the next meeting based on staff review.

3. Also, on this topic is included a copy of Central Marin Sanitation Agency Policies dated September 8, 2015. We should use this and Sanitary 5s Policies to review our own Policy Manual.
4. Item 4, Attachment 4 provides an interesting historical document call the SASM Equalization Plan of November 1982.

Director Kosciusko informed the Board that there would be discussion at the July 21, 2016, SASM meeting regarding "SASM Board Members' Compensation". The SASM Board is looking into compensating participating members for additional activities such as subcommittees and ad hoc committees. In order to do so the JPA Agreement would have to be amended and approved by all six Member Agencies. After much discussion the RBSD Board concluded that it would not agree to amend the JPA at this time.

8. REQUEST TO CHANGE SEPTEMBER MEETING DATE

President Eklund requested that the Board consider changing the September 20, 2016 meeting, as he would be out of town. Directors' Kosciusko and Slavitz are also unable to attend the September meeting. Possible cancellation of the September meeting was discussed. This item was deferred to the August 16, 2016 meeting.

9. MANAGER'S REPORT

A. District Collection System Operations

1. Pump Stations

a) All District Pump Stations are operating smoothly.

2. Line Maintenance

a) There is one small SSO reported on 7/12/2016. Roto Rooter responded and cleared stoppage that was caused by a root ball and toilet wipes. The spill was reported to CIWQS.

B. General District Operations

1) All other district operations are running smoothly.

15. NEW BUSINESS/INFORMATIONAL ITEMS

There was no new business/informational items.

16. ADJOURNMENT

The motion to adjourn the meeting at 5:16 p.m. was approved unanimously, M/S Kosciusko, Slavitz.

Reviewed by _____

APPROVED _____

President

Secretary