

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

July 16, 2019

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, July 16, 2019. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Trusheim at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: Frank Trusheim, Sue Benvenuti, , Ron Kosciusko, David Eklund, Jeff Slavitz

Board Members absent: None

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order M/S Slavitz, Benvenuti passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

No members of the public were present.

4. CONSENT CALENDAR

The Consent Calendar was unanimously approved, M/S Eklund, Slavitz.

5. FINANCIAL MATTERS

The financial matters were accepted, M/S Kosciusko, Eklund the motion passed unanimously.

6. OLD BUSINESS

Reclamation Water System – Chlorinated Water Polishing Basins
Nothing new to report.

Director Kosciusko suggested that the Policy Manual be printed and distributed to the Board prior to the review by District Counsel. No members of the Board agreed with the suggestion.

7. SASM REPORT

President Trusheim reported on the June meetings.

8. RECOMMENDATION FOR PG&E PUBLIC SAFETY POWER SHUT OFF

Manager Tucker reported to the Board that PG&E has decided to include approximately 5500 miles of Power Transmission lines and areas that are labeled elevated fire danger that weren't previously on the list of impacted facilities. What this means for RBSD is the likelihood of extended power outages has risen substantially, however nobody can give an accurate measurement of the frequency and duration of these outages. With these elevated risks RBSD is going to have to make adjustments to our standby power system. As we sit now, we have portable generators at all of our pump stations with the only exception being Greenwood Beach Road. RBSD does not currently have an emergency replacement generator if one of the aging generators fails.

Staff has been in contact with several vendors and the cost for purchasing 3 additional back-up generators to give RBSD the necessary protection is approximately \$200,000.00 and the lead time of 8-12 weeks. The other option is approximately \$4000/month in rent/lease fees and only bring the units in during the high fire danger months which are projected to be July through December.

Manager Tucker requested the Boards approval for purchasing the 3 additional back-up generators and renting one back-up generator for the Greenwood Beach Pump Stations until the new one arrives. Manager Tucker explained that he would adjust the funds earmarked on the 2019-2020 CIP Budget for the Upgrade Pump Station Monitoring (cloud based SCADA) to Replace Emergency Generators, leaving the approved budget amounts intact.

The motion to approve the request passed unanimously, M/S Slavitz, Benvenuti.

9. MANAGER'S REPORT

A. District Collection System Operations

1. Pump Stations
 - a) All Pump Stations are running smoothly.
2. Line Maintenance
 - a) There are no SSO's to report this period.

B. General District Operations

1. All other District Operations are running smoothly.
2. Staff Safety training subject for the month was "Customer Service"
3. Director Slavitz inquired about the unsafe bacteria levels due to the SASM force main break on Greenwood Beach Road in May 2019. Manager Tucker explained that SASM and the County of Marin Environmental Health Services are continuing to monitor and sample the water but have not been able to identify the source. The RBSD staff has TV'd the District sewer lines in the area, dye tested the pump stations and walked the beach looking for any sign of a potential leak. There is no evidence that would link RBSD to the unsafe bacteria levels. Staff will continue to investigate until the cause of the bacteria is confirmed.

10. NEW BUSINESS/INFORMATIONAL ITEMS

11. ADJOURNMENT

The motion to adjourn the meeting at 5:00 p.m. was approved unanimously, M/S Slavitz, Eklund.

Reviewed by _____

APPROVED _____
President

Secretary