

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RICHARDSON BAY SANITARY DISTRICT

November 20, 2018

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, November 20, 2018. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Trusheim at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: Frank Trusheim, Sue Benvenuti, David Eklund,  
Jeff Slavitz

Board Members absent: Ron Kosciusko

District Staff present: Johnny Tucker, District Manager  
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order M/S Benvenuti, Slavitz, passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

No members of the public were present.

4. CONSENT CALENDAR

The Consent Calendar was unanimously approved, M/S Slavitz, Eklund.

5. FINANCIAL MATTERS

The financial matters were accepted, M/S Slavitz, Eklund, the motion passed unanimously.

6. RECLAMATION WATER SYSTEM – CHLORINATED WATER POLISHING BASINS

The Board discussed the possible dissolution of the reclamation water system and chlorinated water polishing basins once the Town of Tiburon is no longer requiring the RBSD water services of the South of Knoll playground area.

Director Slavitz informed the Board that the Town of Tiburon will be sending a formal notice to RBSD to inform the District that the town will no longer be using the reclaimed water to water the South of Knoll.

Manager Tucker reported that he has been in contact with the California Regional Water Quality Control Board to find out what procedures RBSD will need to follow to decommission the Reclamation Water System – Chlorinated Water Polishing Basins. CRWQCB doesn't seem to have any guidelines. Nute Engineering is also working on obtaining information on decommissioning the system and the cost on backfilling the basins. Manager Tucker should have more information for the Board at the December meeting.

7. SASM REPORT

1. SASM Meeting for October 18, 2018 – report by Jeff Slavitz.

8. MANAGER'S REPORT

A. District Collection System Operations

1. Pump Stations

- a) All Pump Stations are running smoothly.
- b) RBSD Staff has completed the Pump Station Annual Pump Maintenance for winter preparedness. During the process pump 2 at Cove 2 Pump Station was replaced with a spare pump that we had on hand and a new pump was ordered.
- c) During the Annual Pump Station Electrical Maintenance with Electrix we found the electrical contactors at Del Mar pump station need replacement due to normal wear and tear.

2. Line Maintenance

- a) There are no SSO's to report this period.

B. General District Operations

1. All other District Operations are running smoothly.
2. Staff Safety training subject for the month was "Hand Washing".

10. NEW BUSINESS/INFORMATIONAL ITEMS

Director Slavitz reported that the Town of Tiburon might be interested in purchasing the RBSD land where the water polishing basins are currently located. The Town Council has not authorized Town Manager, Greg Channis, to begin formal discussion with RBSD.

The Board of Directors requested that the possible purchase of land from RBSD be placed under "Old Business" on the agenda next month, along with the Reclamation Water System – Chlorinated Water Polishing Basins, making them one discussion item.

11. ADJOURNMENT

The motion to adjourn the meeting at 4:40 p.m. was approved unanimously, M/S Benvenuti, Slavitz.

Reviewed by \_\_\_\_\_

APPROVED \_\_\_\_\_

President

\_\_\_\_\_

Secretary