

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

October 18, 2016

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, October 18, 2016. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Eklund at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: David Eklund, , Sue Benvenuti, Frank Trusheim,
Ron Kosciusko

Board Members absent: Jeff Slavitz

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order M/S Benvenuti, Trusheim passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

Deirdre McCrohan from The Ark Newspaper was present to observe. No members of the public were present.

4. CONSENT CALENDAR

Director Benvenuti requested that the Minutes of the Regular Meeting – September 20, 2016 be removed from the Consent Calendar so she could ask a question regarding the Item # 7, SASM Report, regarding the effects of the sea-level rise at RBSD. Request was approved unanimously.

Manager Tucker explained that there were some lower lying area that are presumed to be under water by about 4 feet in around 100 years from now. These lower lying areas would require the County of Marin to raise the road and

any RBSD manholes would need to be raised at that time. The RBSD Facility does not seem to be affected by the rise in sea level.

The Consent Calendar was approved, M/S Kosciusko, Trusheim the motion passed unanimously.

5. OLD BUSINESS

a. Policy Manual Review

Nothing new to report.

b. Website Review

Director Kosciusko shared some ideas for upgrading the District's website transparency but nothing has been put in writing by the Ad Hoc Committee yet for Board approval.

6. FINANCIAL MATTERS

The financial matters were accepted, M/S Trusheim, Kosciusko the motion passed unanimously.

7. SASM REPORT

Director Trusheim reported on the September 15, 2016, SASM meeting:

“Old Business:

Approved the 2017 SASM Work Plan Update.

New Business:

Adopted the Resolution to Authorize the Issuance of Not to Exceed \$38M. Expect the first bids by October 20th. Mill Valley is working on material to share with taxpayers via the regional boards.

Accepted the SF Bay Regional Water Quality Board \$3K fine for high mercury level”

Director Benvenuti questioned the high mercury level and what might have caused it. Director Trusheim replied that the SASM Board seems to focus on dental offices for the main cause of the high level of mercury. Director Benvenuti suggested possible outreach to the dental offices on proper disposal procedures of mercury. Director Kosciusko, who will be representing RBSD at October 2016, SASM Meeting, said that he will bring up the issue to the SASM Commissioners.

8. MANAGER'S REPORT

A. District Collection System Operations

1. Pump Stations

a) All District Pump Stations are operating smoothly.

2. Line Maintenance

a) There are no SSO's to report this period.

B. General District Operations

1. All other District Operations are running smoothly.
2. We have received the invoice for \$108,237.00 for the emergency pipe repair work from Pacific Trenchless that was completed back in May 2016.
3. We have also received the final billing from HDR Engineering for our Comprehensive Sewer Rate Study. We came in \$611.63 under the budgeted amount of \$27,940. This work was completed back in June 2016.
4. Staff requests to change the November 15, 2016 regular scheduled meeting to November 22, 2016. The Board approved the request to change the meeting date unanimously.

9. NEW BUSINESS/INFORMATIONAL ITEMS

1. SDRMA – President's Special Acknowledgement Award – Workers' Compensation Program
2. Director Kosciusko requested that Job Descriptions be placed on the agenda for the November meeting, President Eklund agreed. Item will be placed on agenda.

10. ADJOURNMENT

The motion to adjourn the meeting at 4:51 p.m. was approved unanimously, M/S Trusheim, Kosciusko.

Reviewed by _____

APPROVED _____
President

Secretary