

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

September 20, 2016

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, September 20, 2016. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Eklund at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: David Eklund, , Sue Benvenuti, Frank Trusheim

Board Members absent: Jeff Slavitz, Ron Kosciusko

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order M/S Benvenuti, Trusheim passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

Deirdre McCrohan from The Ark Newspaper was present to observe. No members of the public were present.

4. CONSENT CALENDAR

The Consent Calendar was approved, M/S Trusheim, Benvenuti the motion passed unanimously.

5. OLD BUSINESS

a. Policy Manual Review
Nothing new to report.

b. Website Review

President Eklund reported that he had responded to a letter from the Marin County Civil Grand Jury, dated August 12, 2016 regarding the 2015-16 Web Transparency Report Card. President Eklund informed the Grand Jury that RBSD had appointed an Ad Hoc Committee to review and update the District's website and once the updates have been made the District will submit another self-audit form to the Grand Jury.

6. FINANCIAL MATTERS

The financial matters were accepted, M/S Trusheim, Benvenuti the motion passed unanimously.

7. SASM REPORT

Director Trusheim reported on the August 18, 2016, SASM meeting:

Mark presented an update on the past year Work Plan. Many Plan items, such as those related to the WWTP refurbishment, have been completed. The Board provided direction to increase the 2017 priority on items such as sea-level rise and salt-water intrusion into the SASM collection system.

Carollo Consultants with support from Jim McCann and Eric Erickson presented the 5-year CIP update and requested Board support of the initial \$17M expenditure on the WWTP refurbishment. CC identified some unexpected deficiencies in the facility which will add cost to the refurbishment. Concern that some initial activities may not be possible within the established budget.

Also, to complete the filing for the bond issue quickly and to lock the most-favorable financial terms, each district must approve a resolution approving the bond issuance NLT 9/14/16. This will necessitate a Special Board meeting for ASD to be called early in September.

8. MANAGER'S REPORT

A. District Collection System Operations

1. Pump Stations

a) All District Pump Stations are operating smoothly.

2. Line Maintenance

a) There are no SSO's to report this period.

B. General District Operations

1) All other district operations are running smoothly.

9. NEW BUSINESS/INFORMATIONAL ITEMS
There were no new business/informational items.

10. ADJOURNMENT
President Eklund adjourned the meeting at 4:26 p.m.

Reviewed by _____

APPROVED _____
President

Secretary