

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

September 19, 2017

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, September 19, 2017. The place of meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President Slavitz at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: Jeff Slavitz, Frank Trusheim, Sue Benvenuti, David Eklund, Ron Kosciusko

Board Members absent: None

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order M/S Trusheim, Eklund passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

No members of the public were present.

4. CONSENT CALENDAR

The Consent Calendar was unanimously approved as amended, M/S Benvenuti, Eklund.

5. OLD BUSINESS

a. Policy Manual Review

Director Kosciusko distributed the third phase of the policy manual for Board review at the November 21, 2017 meeting.

b. Job Descriptions

Director Kosciusko motioned to have the job description added to the District website, Director Trusheim seconded the motion, the Board approved unanimously.

6. FINANCIAL MATTERS

The financial matters were accepted, M/S Eklund, Trusheim the motion passed unanimously.

7. SASM REPORT

1. Director Trusheim reported in writing on the August 17, 2017 meeting.

8. MANAGER'S REPORT

A. District Collection System Operations

1. Pump Stations

a) All District Pump Stations are operating smoothly.

2. Line Maintenance

a) There are no SSO's to report this period.

B. General District Operations

1. Staff contacted CalPERS Office of Stakeholders Relations. They have agreed to send a CalPERS Representative at attend an RBSD meeting on October 17 at 10:30 a.m. to discuss RBSD's pension plan. CalPERS has requested that we send them questions to insure that they can properly address the Board's concerns. Please forward questions to Paula as soon as possible.

2. All other District Operations are running smoothly.

3. Staff Safety training subject for the month was Ergonomics.

10. NEW BUSINESS/INFORMATIONAL ITEMS

Director Kosciusko suggested that District Staff look into the possibility of installing solar panels at the District Office and Pump Stations to help lower the costs from PG&E. After some discussion there was no second from the Board to move forward with the request.

11. ADJOURNMENT

The motion to adjourn the meeting at 4:47 p.m. was approved unanimously, M/S Benvenuti, Eklund.

Reviewed by _____

APPROVED _____

President

Secretary